



Operations and General Mechanic Job Description

Title

Operations and General Mechanic

Reports To

Operations Manager

Summary

The Operations and General Mechanic is required to perform skilled tasks in the mechanical repair and maintenance of vehicles and equipment as well as perform operational tasks such as making snow, cutting grass and performing general maintenance as needed. The candidate must be able to analyze, troubleshoot, dismantle, align, assemble and adjust mechanical equipment and machinery to maintain it in efficient operating condition. The ability to work in a changing and fluid environment is essential.

Job Duties

- Provide vehicle troubleshooting and diagnostic repairs
- Experience working with commercial equipment, machinery and vehicles
- Installation of new and added-on equipment
- Perform scheduled and unscheduled maintenance and repairs to vehicles and equipment in order to ensure that the equipment is available, reliable and safe to operate
- Monitor parts usage and report on any materials issues
- Assist in ordering replacement equipment, parts and supplies
- Test repaired equipment for proper performance
- Clean, lubricate and perform other maintenance work
- Keep detailed and accurate maintenance reports and documentation
- Maintain a working knowledge of changes in technology and repair techniques
- Maintain safe working conditions and adhere to occupational health and safety regulations
- Assist in preparing preventative and predictive maintenance schedules
- Perform in a team environment with minimal supervision
- Other mechanical repair work as required
- Snow making operations
- Off season facility maintenance and upkeep
- Assistance on construction and facility improvement projects as required
- Other duties as required

Requirements

- Completion of college/vocational or technical training
- Class A Mechanic's License preferred
- Possess a valid drivers' license
- Proven mechanical abilities in gas and diesel automotive repairs



- Ability to work independently in a busy environment
- Experience with routine maintenance operations
- Highly flexible, with solid interpersonal skills that allow one to work effectively in a diverse working environment
- Able to effectively communicate both verbally and in writing
- Able to work well under pressure
- Strong attention to detail
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times
- Computer literate

Duration

Full time, permanent

Compensation

20.00 to 22.00/hr commensurate with experience

Qualified applicants should submit resumes to:

Gord Manuel, Human Resources Manager

gord@mansfieldskiclub.com

Thank you in advance for your interest, only those selected for an interview will be contacted